

EDUCATION SERVICE CENTER REGION 19
RFP AWARD SUMMARY

RFP TITLE: High Speed Duplicator Rentals -ESC Region 19 Purchasing Cooperative
RFP NUMBER: 09-6281
RFP OPENING DATE: September 16, 2008
CONTRACT TERM: Date of award until October 31, 2009 with the option to extend an additional 12 months not to exceed 48 months in the aggregate
(Extended by Region 19 until October 31, 2010 on October 1, 2009)
(Extended by Region 19 until October 31, 2011 on September 21, 2010)
(Extended by Region 19 until October 31, 2012 on September 7, 2011)
FUNDING SOURCE: Various
RFP's ISSUED: 2
RESPONSES: 1
ADVERTISEMENT DATES: August 28th & September 4th, 2008
BOARD MEETING DATE: October 9, 2008

RECOMMENDED FOR AWARD:
Spectrum Imaging Technologies, Inc. (HUB)

TOTAL (estimated) \$500,000.00

EXPLANATIONS:

Award of this contract will enable ESC-Region 19 and its Purchasing Cooperative members to rent high speed duplicators for use at the campus level and in print shop operations where high volume is being reproduced of the same document. This contract was processed at the request of area school districts wanting a local solution to renting high speed duplicators.

SPECIFICATIONS PROVIDED BY: Royce Cleveland
ESC Region 19 Purchasing

EVALUATION COMMITTEE: Royce Cleveland
ESC Region 19 Purchasing

Nancy Alvarado
ESC Region 19 Purchasing

ORDER INFORMATION:

Spectrum Imaging Technologies, Inc.
Attn: ~~Michelle Mergili or Marcelo Pleasant~~ Maria Ochoa
5900 Gateway East Blvd.
El Paso, TX 79905
915-781-2000/ 915-533-3925
Fax: 915-781-2288/ 915-533-3925
michelle@spectrumimaging.net / www.spectrumimaging.net

SPECIAL CONDITIONS

1. This bid will be for use by ESC Region 19 and its existing ESC Purchasing Cooperative members as well as any other members that join during the contract period.
2. Currently, membership in the ESC Region 19 Purchasing Cooperative include;
 - Anthony ISD
 - Burnham Wood Charter Schools
 - Candle Lighters of El Paso
 - Canutillo ISD
 - City of El Paso
 - City of Horizon
 - City of Socorro
 - Clint ISD
 - El Paso Catholic Diocese
 - El Paso Community College
 - El Paso ISD
 - El Paso MHMR
 - El Paso School for Excellence
 - ESC Region 19 Head Start
 - Fabens ISD
 - Head Start
 - Housing Authority of El Paso, Texas
 - San Elizario ISD
 - Saint Marks
 - Socorro ISD
 - Texas Tech University Health Sciences Center
 - Tornillo ISD
 - University of Texas at El Paso
 - Ysleta ISD
 - YWCA
3. This bid will be fixed pricing for a minimum of 12 months with a review on increases after the first year. If a price increase is requested that cannot be substantiated 30-day notice of cancellation will be given to cooperative members and the vendor.
4. Goods and services will be awarded in the best interest of the ESC and its Purchasing Cooperative membership with weight factors as follows; 70% pricing, 20% references and history with members, and 10% on compatibility of goods and services with membership requirements.

SPECIAL CONDITIONS

6. Minimal specifications for duplicators are;
 - multiple color printing
 - digitized at 300 dpi for originals
 - image area up to 8.5" x 14"
 - computer connectivity capability
 - Postscript 3 capabilities
 - 500,000 monthly production capability
 - PM cycle every 500,000 copies by awarded contractor
 - visual and electronic ink supply verification
 - 25 seconds or less on first print
 - 60 – 130 pages per minute capability
 - 1,000 sheet paper capacity for input and output
 - must have book adjustable top/ cover standard feature
 - must reproduce photographs or half tones together
 - reduction/ enlargement between 60% – 155% from original
 - energy save mode (auto sleep)

7. Optional accessories for rental must include but not be limited to
 - Integrated GDI system controller
 - Network cards
 - color print cylinders
 - automatic document feeder
 - job separator
 - key card counter
 - special paper feed kit

8. All sections of the response form must be completed for award consideration.

9. By allowing for the rental of this equipment, awarded vendor will take full responsibility for any liability issues (excepting deliberate vandalism or destruction) including theft and/or damages that may occur such as water and fire or any other act out of the control of the ESC Region 19 Purchasing Cooperative member.

RESPONSE FORM

1. High Speed Duplicator Rentals

- Minimal Rental Period in Months (Government's can only commit to funding from one fiscal year to the next and funding out due to budget constraints will be taken into consideration)

**12
months**

Note- The vendor has agreed in writing to accept funding out as a means to cancel contracts due to funding priorities by members and also, they agreed to accept PO's for less than 12 months due to the fact that governments are only in business from one year to the next and some agencies may choose to rent in the middle of a fiscal year.

- Required written notification for cancellation of rental contract?

30 days

- Cost for delivery/ instruction/ setup/ training/ and removal per placement? **\$ No charge**

- Response time for service calls after call is placed hours

4-6 hours

- Does vendor include all supplies including inks and masters?

Yes

If no, provide detailed breakdown on costs for supplies and submit with proposal

- Monthly fee for rental of duplicator

\$ 292.00

- Manufacturer/ Model **RISO RZ220**

Specifications/ data must be included for award consideration- **YES**

- Number of copies included monthly (no size restrictions)

UNLIMITED

- Overage cost per copy after monthly copy allowance

**NO
CHARGE/
copy**

- Does vendor agree to all terms and special conditions

Yes

If no, provide any details vendor cannot or will not agree with and submit with proposal.

- Has vendor provided any and/or all costs associated with this rental Agreement?

Yes

RESPONSE FORM

If no, vendor must address any other rental costs other than paper at this time to include but not be limited to color cylinders, accessories, connection and configuration costs, and any other fees:

- Delivery time frame after receipt of order **10 days**
- Number of personnel assigned to this contract for delivery, installation, and training **9**
- Local supply inventory maintained in El Paso for this contract **\$10,000 +**

Approved by: _____ Date: _____

(John Elder- ESC Region 19 Chair)	(October 9, 2008)
(Dr. James R. Vasquez – Executive Director)	(October 1, 2009)
(Dr. James R. Vasquez – Executive Director)	(September 21, 2010)
(Sonia Eubank – Associate Executive Director)	(September 7, 2011)