

EDUCATION SERVICE CENTER REGION 19
RFP AWARD SUMMARY

RFP TITLE: Region 19 Head Start Fire & Security Alarm Systems
RFP NUMBER: 10-6479
RFP OPENING DATE November 12, 2009
CONTRACT TERM: Date of award until December 31, 2012 with the option to extend in 12-month increments not to exceed 60 months in the aggregate
FUNDING SOURCE: ESC Region 19 Head Start
RFP's ISSUED: 22
RESPONSES: 3
ADVERTISEMENT DATES: October 24th & 31st, 2009
BOARD MEETING DATE: January 21, 2010

RECOMMENDED FOR AWARD: **S D Technologies (HUB qualified)**

TOTAL (ESTIMATED) **\$26,168.40/ year**

EXPLANATIONS:

Award of this contract will enable ESC Region 19 Head Start to purchase Fire and Security Alarm Systems service, maintenance, and notification as required for its sites. Additionally, they will have a vendor who will be able to install and service any new requirements during the contract period. A proposal received by Matrix Systems was not considered due to poor performance on new construction on approximately 3 projects in which the vendor would not repair problems which delayed other work required to open new Region 19 Head Start facilities. Additionally, a proposal was received by CFI Security Inc. that was evaluated. While the overall cost of recommending SD Technologies would be \$1,762.80 more, it was determined that due excellent 24 hour/ 7 day per week service by SD Technologies had been exceptional and Head Start Administration recommended that we remain with the current vendor because we would not have to go through the trouble of a conversion at some of the sites and the existing vendor was very familiar with the Region 19 Head Start overall operations and expectations. The results of the reference check were comparable with CFI getting an overall 9.17 and SD Technologies getting a 9.6. Reference checks accounted for a 35% weight factor on the overall award recommendation. It should also be noted that SD Technologies always sends two (2) technicians for one hourly rate on service and other related calls.

SPECIFICATIONS PROVIDED BY: Ed Nicholas
ESC Region 19 Head Start Facilities Manager

EVALUATION COMMITTEE:

Blanca Enriquez
ESC Region 19 Head Start

Ed Nicholas
ESC Region 19 Head Start

Debbie Rose
ESC Region 19 Head Start

Irene Rosales
ESC Region 19 Head Start

ORDER INFORMATION:

SD Technologies
Attn: Rebecca Sullivan
11426 Rojas Suite A-9
El Paso, TX 79936
915-629-0463
Fax: 915-590-1971
rsullivan@sd-tech.us

SPECIAL CONDITIONS:**REGION 19 HEAD START FIRE & SECURITY ALARM SYSTEMS**

1. The intent of this proposal is to award a contract "all or none" to one vendor who can provide 24-hour around the clock monitoring and designated activation notifications.
2. The awarded contractor must include any costs associated with the take over of the existing monitoring equipment with its proposal. The cost, if any in taking over the monitoring should be included in the monthly fee with the transfer of monitoring from the current monitoring service to the awarded vendor. In essence, the Region 19 ESC has already invested a considerable sum of money and will be issuing an overall 3 -year monitoring contract to the successful vendor with the option to extend up to two (2) additional years based on overall service and competitive monitoring pricing and technology. Region 19 has chosen to utilize the existing equipment at each site for the conversion and does not intend to upgrade unless the awarded vendor chooses to make the upgrade and absorb the cost over up a five year period. Regular maintenance, repairs, hardware replacements and testing reports will be included with monthly pricing submitted.
3. All installation of equipment or supportive materials must be covered under Purchase Order already issued. No work may be done prior to receipt of Purchase Order and all invoices must reference a Purchase Order

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REGION 19 HEAD START FIRE & SECURITY ALARM SYSTEMS

4. Recommendation for up-dating, renewing, redesign, etc. of any system must be submitted with estimated cost, time, and explanation of need, to R-19 Head Start, (Ed Nicholas), prior to March of each year for consideration.
5. Local monitoring is preferred but the Center will consider proposals with monitoring out of town.
6. Vendors will provide 3 references of similar size that are provided similar services including the business name, contact person, and phone number. These references should be current accounts the vendor is doing business with.
7. Any and all calls regarding site visits should be directed to Ed Nicholas 790-4717.
8. All alarms received by monitoring company must be directed to Ed Nicholas at either 915-790-4717 or 915-276-3798. All Intrusion alarm response will be at Ed Nicholas discretion. Fire calls will be directed to Fire Companies and Ed Nicholas.
9. Vender must submit, monthly, written report to R-19 Head Start, (Ed Nicholas), a status of systems, condition, and any information pertinent to operation and certification of systems
10. R-19 Head Start (security Program manager. Ed Nicholas) must have On-Line access to all systems for monitoring, placing on test for drills, and trouble reports etc...
11. Exhibit A – T includes the address and location of the Head Start Sites along with general information about fire and intrusion alarms configurations and coverage's.
12. Copies of required licenses, insurance, and permits must be submitted with proposals for award consideration. Any vendor who does not provide proof of Workers Compensation at the time proposals are submitted will not be considered.
13. Certifications (Inspection) of Fire Systems, by a state certified inspector, are required yearly by Texas State Fire Marshal and El Paso Fire Department.
 - a) These inspections and proper tagging of equipment must be made, by vendor, within the first sixty (60) days of contract award (renewal) and repeated prior to expiration date noted on tag.

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- b) Inspections of equipment must be during hours sites are not in operation. Evenings, holidays, spring break, summer break etc. so school sessions are not interrupted.
14. An award recommendation will be presented to the Board of Directors at the December 2009 Board Meeting giving the awarded vendors approximately three to four weeks to make the changeover.
 15. Any equipment costs due to normal wear will be the responsibility of the awarded contractor during the term of the contract. For example batteries, detectors, door contacts etc.?
 16. Additional fire and security monitoring services will be required as new sites are added during the next five years...please complete the additional information required for award consideration.
 17. A listing of all sites to be monitored including existing equipment and documentation is provided.
 18. If vendor intends to use a separate monitoring service from the company submitting the proposal, the name of the monitoring service must be included with the proposal.
 19. Basis for award will be 65% price and 35% past performance including years in business, number of employees locally, and other factors deemed necessary for a solvent long term relationship with Region 19 Head Start.
 20. Exhibits A thru B list the coverage's by site. Sites with a 0 are protected by motion detectors that will be part of the monitoring system.
 21. Current systems in use include but may not be limited to DS7400Xi.
 22. This equipment has been included in the monitoring price of the equipment from the current vendor. If vendor wishes to replace the equipment with his own equipment of equal or better specifications, new equipment must be programmed and software for system must be supplied to R-19 HS. No proprietary equipment will be accepted. **All equipment and software will become the property of Region 19 ESC Head Start, with no further ownership rights when contract or term has expired.**
 23. Emergency repair response 12 hour. Trouble calls response 24 hour

RESONSE FORM

Item	Location	Monthly Fire monitoring	Monthly Security monitoring	Total monthly fee	Special notations
1	Anthony Head Start	\$32.25	Included	\$32.25	\$41.00 - Maintenance, repairs, hardware, replacement & testing
2	Barcelona Head Start	\$32.25	Included	\$32.25	\$41.00
3	Branon Head Start Site	\$32.25	Included	\$32.25	\$41.00
4	Canutillo Head Start Site	\$32.25	Included	\$32.25	\$41.00
5	Cesar Chavez Head Start Site	\$34.50	Included	\$34.50	\$56.00
6	Clint Head Start Site	\$34.50	Included	\$34.50	\$51.00
7	East Side Head Start Site	-	-	-	-
8	Fabens Head Start Site	\$34.50	Included	\$34.50	\$56.00
9	Fort Hancock Head Start Site	\$32.25	Included	\$32.25	\$66.00
10	Intellizium at Kenworthy	\$29.00	\$24.25	\$53.25	\$66.00
11	Isaac Camacho Head Start Site	\$34.50	Included	\$34.50	\$66.00
12	James R. Vasquez	-	-	-	-
13	John E. Uxer 1	Included	in	item 10	-
12	John E. Uxer 2	\$34.50	Included	\$34.50	\$71.00
14	John E. Uxer Earl Head Start	\$34.50	Included	\$34.50	\$56.00
15	Kenworthy Support Services	\$34.50	Included	\$34.50	\$81.00
16	Kenworth Distribution Warehouse	Included	in	item 10	-
17	Kenworthy Transportation	Included	in	item 12	-
18	LBJ Head Start Site	\$32.25	Included	\$32.25	\$56.00
19	Montana Vista Head Start Site	\$32.25	Included	\$32.25	\$45.00
20	Multipurpose Center and Child Development Ctr.	\$29.00	\$24.25	\$53.25	\$81.00
21	Parkdale Head Start Site	\$32.25	Included	\$32.25	\$56.00
22	Pete Duarte Head Start Site	\$29.00	\$24.25	\$53.25	\$61.00
23	Remcon Head Start Site	\$32.25	Included	\$32.25	\$41.00

RESONSE FORM

Item	Location	Monthly Fire monitoring	Monthly Security monitoring	Total monthly fee	Special notations
24	Socorro Head Start Site	\$29.95	Included	\$29.95	\$51.00 - Maintenance, repairs, hardware, replacement & testing
25	Southside Head Start Site	\$32.25	Included	\$32.25	\$51.00 - Maintenance, repairs, hardware, replacement & testing
26	Tornillo Head Start Site	\$32.25	Included	\$32.25	\$51.00 - Maintenance, repairs, hardware, replacement & testing
27	West Side Head Start Site	\$32.25	Included	\$32.25	\$51.00 - Maintenance, repairs, hardware, replacement & testing
28	Ysleta Head Start Site	\$34.50	Included	\$34.50	\$51.00 - Maintenance, repairs, hardware, replacement & testing
	TOTAL MONTHLY PRICING	\$779.95	\$72.75	\$852.70	\$1,328.00

- Number of years in business under company name on bid submittal? **4**
- Number of service technicians working in El Paso, TX? **8**
- Number of Company owned vehicles in El Paso, TX? **6**
- List three (3) accounts of similar size and scope vendor is currently servicing including how long this service has been performed? Information will include Company Name, Contact, phone number, length of time servicing, and type of service provided?

Region 19 Head Start
Ed Nicholas
6611 Boeing Dr.
El Paso, TX 79925
915-790-4717
3/2004

Del Sol Women & Teen Ctn.
Ron Martinez
10301 Gateway Blvd. West
El Paso, TX 79925
915-594-5916
7/2008

Mesilla Valley Transportation
Mike Kelly
9525 Escobar
El Paso, TX 79907
915-791-4000
9/2004

- Hourly rate for new installations? **\$69.50 per crew – two (2) techs**
- Documented markup over cost for new hardware/wiring installations? **33%**
- Provide list of manufacturers vendor is certified to purchase, install, and perform warranty work on;

Fire Alarm Systems;
DMP
HONEYWELL
DETECTION SYSTEMS
ADEMCO
SILENT KNIGHT

Intrusion Alarm Systems;
DMP
HONEYWELL
DETECTION SYSTEMS
ADEMCO
SILENT KNIGHT

Approved by: _____

(John C. Elder)

Date: _____

(January 21, 2010)