

EDUCATION SERVICE CENTER REGION 19 ALLIED STATES COOPERATIVE
RFP AWARD SUMMARY

RFP TITLE: Flour/Corn Tortillas, Chips and Related – ESC Region 19 Allied States Cooperative
RFP NUMBER: 21-7417
RFP OPENING DATE: August 17, 2021
CONTRACT TERM: October 1, 2021 until September 30, 2022, with 3 annual extension options.
FUNDING SOURCE: Various
RFP's ISSUED: 154
RESPONSES: 1
ADVERTISEMENT DATES: El Paso Times – July 19, 2021 & July 26, 2021
RECOMMENDED FOR AWARD: **Quintero's Meat Company (HUB)**
TOTAL (estimated) **\$50,000.00/year**

EXPLANATIONS:

Award of this solicitation will enable ESC Region 19 - Allied States Cooperative (ASC) to establish a contract with vendor(s) for Flour/Corn Tortillas, Chips and Related for those procurements made with federal, state or local funds. Evaluation and award recommendation were based on 50% price, 25% reputation/references, and 25% financial capability. Profit was negotiated with the awarded vendor. The awarded vendors' pricing and information can be found on the Award Detail spreadsheet.

SPECIFICATIONS, PREPARATION AND EVALUATION PROVIDED BY:

Rebecca Hernandez – ESC Region 19

Andrea Amiri – ESC Region 19

Special Conditions

1. Vendor must have a local facility with adequate equipment and space to perform all services in a secured environment for this contract.
2. All purchase orders and invoicing will be directly with each district using this contract.
3. All deliveries will be on clean well-kept racks.
4. Individual monthly statements will be sent for each campus the vendor has delivered to at the close of each month during the contract period.
5. Vendor will leave a clear legible invoice at each campus location upon each delivery showing the location, unit descriptions, and unit price as well as an invoice total.
6. Deliveries will take place between 6:00 AM and 10:30 AM to the cafeterias.
7. Deliveries will take place four days per week during the contract period unless a different schedule is requested by location.
8. Monthly menus for each campus will be provided to delivery personnel upon request.
9. Delivery vendor personnel will check with each cafeteria manager in person one day per week agreed upon mutually so that orders for the following week can be given to the vendor.
10. CN labeling or product nutritional specification sheets are to be provided.

11. Each Region 19 Purchasing Cooperative member reserves the option to add locations and quantities during the contract period.
12. Vendor agrees to service additional Region 19 Purchasing Cooperative members that may choose to utilize this contract with comparable requirements during the contract period.
13. Quantities listed are estimates based on previous years, and members will only be responsible for quantities purchased as required by meal menus.
14. Any specification requirements change in the nutritional values requirements by the USDA will be the responsibility of the awarded vendor for compliance.
15. This RFP allows for up to ten percent (10%) of the total contract to be purchased with non-listed items.

Approved By: _____
Dr. Armando Aguirre

Date: _____