

**EDUCATION SERVICE CENTER REGION 19
REQUEST FOR QUALIFICATIONS SUMMARY**

RFQ TITLE:	Architectural Services- ESC Region 19 and ESC Region 19 Head Start
RFQ NUMBER:	11-6684
RFQ OPENING DATE:	June 29, 2011
CONTRACT TERM:	Date of Award until August 31, 2013 with the option to extend in 24 month increments not to exceed 48 months in the aggregate (Extended until August 31, 2015 by Region 19 Board of Directors)
FUNDING SOURCE:	ESC Region 19 and/or ESC Region 19 Head Start
RFQ's ISSUED:	11
RESPONSES:	8
ADVERTISEMENT DATES:	June 14 th & 21 st , 2011
BOARD MEETING DATE:	August 18, 2011
RECOMMENDED FOR AWARD	GA Architecture, Inc. (HUB)
TOTAL (estimated)	\$100,000 +/- year

EXPLANATIONS:

Award of this contract will enable ESC Region 19 and Head Start to negotiate fees in line with industry standards and utilize the professional architectural services when required during the contract term. Texas Education Code does not allow for pricing to be provided when potential vendors are recommended for these services. Specifically, it speaks to the pricing being within industry rates for these professional services. RFQ's received from PBK Architectural, PSRBB Commercial Group Architects Inc., Rogue Architecture & Design, and Wright & Dalbin Architects submitted incomplete requested documentation and were not considered. The recommended award to GA Architecture received the highest rating at a 30% weight factor for references and past work of 9.6 out of a possible 10. The two second lows were Alvidrez Architecture and Moore, Nordell, Kroger receiving a 9.3 out of a possible 10. All vendors considered for award and evaluated, demonstrated competency in working on commercial buildings for governmental educational purposes and all received a score of 9 for the 70% weight factor. Based on weight factor results, administration is recommending GA Architecture who has demonstrated its high standards of competency directly with ESC Region 19 Head Start facilities in the past. GA's familiarity with Region 19 Head Start facilities, quick response times for required services, and the willingness to facilitate time sensitive projects is the basis for administration's recommendation to continue with GA Architecture's services.

SPECIFICATIONS PROVIDED BY:	Royce Cleveland ESC Region 19 Purchasing
EVALUATION COMMITTEE:	Blanca Enriquez ESC Region 19 Head Start Nancy Alvarado ESC Region 19 Purchasing Martin Camacho ESC Region 19 Purchasing Royce Cleveland ESC Region 19 Purchasing

ORDER INFORMATION:

GA Architecture, Inc.
Attn: Gerardo Gutierrez- AIA President
1000 East Yandell Drive
El Paso, TX 79902-5430
915-313-9091
Fax: 915-313-9092
www.gaarchs.com / gerry@gaarchs.com

SPECIAL CONDITIONS- RFQ #07-6106

1. As per Section 2254.001 of Texas Education Code, the services requested under this contract are classified as Professional Services.
2. Region 19 ESC is the grantee for the Federal Head Start Program which will be requiring "architectural services" on an as needed basis for projects as funds become available for new construction, remodeling of existing structures, and other related in El Paso and Hudspeth Counties.
3. The architect chosen through the proposal process will be required to indemnify and hold harmless Region 19 ESC from any claims and/or liabilities resulting from the negligent acts or omissions of the architect or persons employed by the architect.
4. Region 19 ESC will select the provider utilizing the referenced criteria and weight factors;
 - a) On the basis of demonstrated competence and qualifications to perform the services (contractor will provide three references with a complete description including dates, contract amounts, and completion dates)... The weight factor given to demonstrated competence related to commercial buildings for educational purposes will be 70% and 30% on reference checks and past performance.
 - b) The professional fees under this contract: 1) must be consistent with and not higher than the recommended practices and fees published by the applicable professional associations; and 2) may not exceed any maximum provided by law.
5. No percentage fees, flat fees, or hourly fees are required with this proposal submission. The ESC Region 19 evaluation committee will negotiate with the finalist on fees that would be related to its services.
6. As part of the proposal, other relevant information that must be included with demonstrated competence is the number of years contractor has been in business, number of full time licensed architects on staff, and number of total personal currently working at the organization locally.
7. Vendor will submit all insurances (general liability, professional liability, auto liability, and workers compensation) with their proposals...minimally; vendor will have \$1,000,000 for Professional Liability (E & O).
8. All portions of this RFQ must be completed and returned. Proposal from vendor will be submitted on its letterhead and will not exceed 7 pages of typewritten documentation. All information contained in these special conditions must be addressed for consideration of entering into negotiations and possible award consideration.
9. **In addition to the 7 page or less proposal submitted with all details including 3 references (contact person, company name, phone number, and type of service provided), vendor will complete all forms included on this proposal with its proposal in duplicate.**
10. As per Federal Procurement Requirements, this RFQ will serve to meet the competitive bidding requirements for federally funded projects.
11. Three (3) complete sets of this proposal must be submitted.

Approved by: _____
(David Sublasky- ESC Region 19 Chair)
(Kathy Becker- Board Chairman)

Date: _____
(August 18, 2011)
(July 18, 2013)

<u>Score</u>	<u>70% Competence</u>	<u>30% Reference</u>
Alvidrez Architecture, Inc.	9	9.3
GA Architecture	9	9.6
Minjarez – Mora Architects, Inc.	9	9.0
Moore Nordell Kroger Architects, Inc.	9	9.3
P&W Architect’s dba. Dimensions Partnership, LLC.	9	9.0

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